FOIL Request for Niagara Charter School

The Freedom of Information Law (FOIL) provides a means for the public to access records maintained by government agencies. Records that are exempt from FOIL include the following:

1.) Data that includes personally identifying information that would be an invasion of a person’s personal privacy
2.) Trade secrets that would, if disclosed, harm a company’s competitive advantage.
3.) Would prevent a government agency from performing its duties.
4.) Are not maintained by the agency because there is no business reason to do so.
   Nothing in FOIL law requires “any entity to prepare any record not possessed or maintained by such entity ......”

If you wish to submit a FOIL request, be sure to clearly describe the record(s) that you request, including relevant dates, names and descriptions. You may use the attached FOIL Request Form to submit a request and send to either of the following:

1.) E-mail us at ____________________
2.) Mail to: Niagara Charter School
   Attn: Foil Request Officer
   2077 Lockport Rd.
   Niagara Falls, NY 14304