

**Niagara Charter School  
Minutes of Board of Trustees Regular Meeting  
December 17, 2024 at 5:00 PM**

*Trustees in Attendance:* James Muffoletto, Amy Meshulam, Mary Scheeler, Christina Lesh

*Staff in Attendance:* Dr. Darci Novak, Jill Keicher, Theresa Boniface, Alex Filips, Rebecca Armstrong

*Others:*

*Excused Absence:* Ricky Scott, Judy DiCamillo, Lynn Kasper

*Unexcused Absence:*

The meeting was called to order at 5:20 PM with President, James Muffoletto presiding.

Public Notice was confirmed.

The agenda was approved as amended on a motion made by Mrs. Scheeler and seconded by Mrs. Lesh.

The minutes for the regular meeting of November 19, 2024 were approved on a motion made by Mrs. Meshulam and seconded by Mrs. Scheeler. The motion was passed with all in favor and no abstentions.

AAO Report, Jill Keicher

Leaders of the Month: Students demonstrated Habit 2: Begin with the End in Mind during the month of November.

Crew 101-Skylar H.; Crew 102-Eric G.; Crew 103-Harmony S.; Crew 104-Sayma J.; Crew 105-N'oa P.; Crew 106-Jah'sani P.; Crew 107-King S.; Crew 108-Tiarra E.; Crew 114-Layla S.; Crew 115-Ameena R.; Crew 116-Za'Niyah C.; Crew 117-Keira C.; Crew 118-Fatimah H.; Crew 119-Julian E.; Art-Nova R.; Music-Aniya G.; Gym-Karter L.; NCS support staff-Ashton M.; Mrs. Felmet-Shannon L.

Ms. Armstrong was nominated for Employee Leader of the Month for the month of November.

CAO Report, Dr. Darci Novak

Professional Development

- Isaac Newman attended the Music Educators Consortium at Erie 1 BOCES.
- Abby Vaccaro attended the PE Teachers' Consortium at Erie 1 BOCES.
- Abby Vaccaro attended a live online session titled *Practical Strategies for Improving the Behavior of Attention-Seeking, Manipulative and Challenging Students* offered through the Bureau of Education & Research.
- Erie 1 BOCES coordinators, Nicole Kerner and Elizabeth Kraemer, were at NCS for 3 days focusing on behavior management support and NYS Math testing data analysis.
- Through the Stronger Connections Grant, Laura Mooiman was at NCS for 4 days holding sessions on PBIS and restorative practices implementation for all staff.

- Michelle Flores from EL Education was at NCS for one day attending Student-Led Conferences to provide feedback to staff and students

General Updates:

- Student-led conferences were held on November 14-15, 2024.
- A review of the dashboard took place.

Academic Committee

- There is no formal Academic Committee report.

Governance:

Mrs. Christina Lesh

- The Governance Committee met on December 12, 2024.
- The board has reached their goal of 100% participation in school events. The parent trustee recruitment flyer will be distributed at events.
- Mrs. Meshulam recommended setting up an informational table at school events.

Finance Committee

- There is no formal Finance Committee report. The December financials will be presented at a subsequent board meeting.

Facilities Committee

- A motion to go into Executive Session to discuss contractual matters was made at 5:33 PM by Mrs. Scheeler and seconded by Mrs. Meshulam. The motion was passed with all in favor and no abstentions.
- A motion to exit Executive Session was made at 5:55 PM by Mrs. Lesh and seconded by Mrs. Meshulam. The motion was passed with all in favor and no abstentions.

The meeting was adjourned at 5:56 PM upon motion made by Mrs. Meshulam and seconded by Mrs. Scheeler. The motion was passed with all in favor and no abstentions.

*Mary J. Scheeler*

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Mary J. Scheeler, Secretary