

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
March 25, 2025 at 5:00 PM**

Trustees in Attendance: Amy Meshulam, Mary Scheeler, Christina Lesh, Ricky Scott, Judy DiCamillo, Shawnee Baillie

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Kelsey Barnes, Andrea Hopkins, Caitlin Brooks, Alex Filips, Theresa Boniface, Rebecca Armstrong, Isaac Newman,

Others: Jonathan Schechter, Attorney for NCS

Excused Absence: James Muffoletto

Unexcused Absence:

The meeting was called to order at 5:10 PM with Vice President, Amy Meshulam presiding.

Public Notice was confirmed.

The agenda was approved as amended on a motion made by Mrs. DiCamillo and seconded by Mrs. Scheeler.

The minutes for the regular meeting of February 25, 2025 were approved on a motion made by Mrs. Scheeler and seconded by Mrs. DiCamillo. The motion was passed with all in favor and no abstentions.

Leaders of the Month: Students demonstrated Habit 6: Seek First to Understand, Then to be Understood during the month of February.

Crew 101-Mykenna and Mykensa S.; Crew 102-Jordyn L.; Crew 103-Jaryia S.; Crew 104-Evan W.; Crew 105-Honesty M.; Crew 106-Emil Z.; Crew 107-JaiLeina P.; Crew 108-Hadi P.; Crew 114-Elijah M.; Crew 115-Ethan S.; Crew 116-Viviana T.; Crew 117-Deasia S.; Crew 118-Asiaya M.; Crew 119-Michelle S.; Art-Juliana B.; Music-Noah H.; Gym-Lennox B.; NCS support staff-Dafne C.; Mrs. Felmet-Aniya G.

Employee Leader of the Month

Andrea Hopkins and Kelsey Barnes were nominated for Employee Leaders of the Month for the month of February.

CAO Report, Dr. Darci Novak

Professional Development

- Aimee Gonzalez attended WNYRIC District Data Coordinator Meeting through Erie 1 BOCES
- Katie Strobel attended “Dealing Effectively with Disruptive Students: Practical, Proven Techniques” through Bureau of Education & Research

- Erie 1 BOCES coordinators (Elizabeth Kraemer and Nicole Kerner) were at NCS for 4 days including behavior management/restorative practices support and Math curriculum implementation support
- Michelle Flores from EL Education was on site at NCS for 1 day conducting our Mid-Year Review
- Through the Stronger Connections Grant, Laura Mooiman met with the Tier 2 intervention team

General Updates:

- Dr. Novak introduced, Mrs. Brooks, the art teacher at NCS to the trustees.
- A review of the dashboard took place.
 - The waitlist will include only students who have not been offered a seat per discussions with the Governance Committee.
 - The current enrollment is 335.
 - Mrs. Corsaro, Community Liaison, will present at the next Governance Committee meeting as well as the April Board of Trustees' meeting.

Academic Committee

Mrs. Amy Meshulam

- The Academic Committee did not meet In February.
- The committee will review Staff Engagement Survey results.
- Christie Granto and Nicole Gugliuzza will present to the board at the April meeting. The presentation will include updates on the implementation of PBIS and Restorative Practices.
- Susan Gibbons scheduled a check-in visit on May 28th. The visit will take place virtually, 9:00-12:00 PM. Susan has requested to meet with administration and a teacher focus group. Class observations were not requested because academics are not an area of concern.

Governance Committee

Mrs. Christina Lesh

- The Governance Committee met on March 18,
- The Committee will work Mrs. Corsaro, Community Liaison to develop a waitlist policy.
- Mrs. Lesh and the trustees welcomed our new Parent Trustee, Mrs. Shawniece Baillie. Mrs. Baillie has been approved by NYSED.
- One Parent Trustee seat remains open.
- The Board accepted, with regret, the resignation of At-Large Trustee, Lynn Kasper.
- An At-large position is open for a fiscal year appointment July 2025-June 2027.

Finance Committee

Mr. Ricky Scott

- There is no formal Finance Committee report.
- The March 31, 2025 quarterly financial statements will be reviewed at the April board meeting.

Facilities Committee

- A motion to go into Executive Session to discuss matters of attorney client privilege was made at 5:40 PM by Mr. Scott and seconded by Mrs. Lesh. The motion was passed with all in favor and no abstentions.
- A motion to exit Executive Session was made at 6:00 PM by Mr. Scott and seconded by Mrs. Scheeler. The motion was passed with all in favor and no abstentions.
- A motion to authorize the board to proceed with the plans for building refurbishments at a cost not to exceed \$475,000, contingent upon approval from the landlord, was made by Mr. Scott and seconded by Mrs. Baillie. The motion was passed with all in favor and no abstentions.

The meeting was adjourned at 6:00 PM upon motion made by Mrs. Scheeler and seconded by Mrs. DiCamillo. The motion was passed with all in favor and no abstentions.

Mary J. Scheeler

Mary J. Scheeler, Secretary